

CONTRACT REVIEW CHECKLIST

Consistency with Law and School Board Policy:

Comments

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|---|-----|
| Consistent with School Board Policy | YES |
| Consistent with Florida, federal and local laws | YES |

Contract Terms:

Comments

| | |
|--|---|
| Term (Duration of Contract) | 4 ½ Months (August 1, 2006- September 30, 2006) |
| Termination Clause | Either party may terminate without cause upon giving 30 days notice to other party. |
| Insurance /Liability Issues/ Indemnification | Risk Management should review and approve all insurance clauses. Please refer to Page 2, Paragraph 7 and Page 4, Paragraphs 15 and 16. |
| Regulatory issues | None |
| Confidentiality Provision | Yes. Sandy Pines may receive confidential student information. Please refer to Page 5, Paragraphs 18 and 19 and Addendum Concerning Student Information. |
| Warranties | Please refer to Page 3, Paragraphs 3, 4 and 5. |
| Labor Issues | The Labor Relations Department should review any issues. |
| Disclaimers | N/A |
| Governing Law & Venue | Governing Law: Florida; Venue: Palm Beach County |

Business Principles:

Comments

| | |
|---|--------------------------------------|
| Sound Business Principles | Yes. |
| Reasonableness of Fees | Please refer to Page 2, Paragraph 2. |
| Payment Terms --Lump sum, installments --Payment Due dates --Late fees | Please refer to Page 2, Paragraph 2. |

Other Issues:

Comments

| | |
|-----------------------------------|------|
| Conflict of Interest Disclosures | None |
| Non-Negotiable Issues | None |
| Miscellaneous Issues | None |
| Appropriate Departmental Sign-off | |

Special Considerations: _____

The issues noted above were explained to the appropriate District staff and/or Division Chief YES NO

By:  (Name and Date)